



## **Our Ethos**

Our objective is to drive your ambition, set you achievable goals and bring out the very best in you both academically and in your personal development. At Park, we believe there are no barriers that cannot be overcome to achieve your full potential. You will leave Park High School with the skills, confidence and drive to achieve your hopes and dreams. Our mission is to develop an active and creative mind in you, instil courage to act upon what you believe in and a sense of understanding and compassion for others. Your moral, social, intellectual, physical, emotional and spiritual development is what will ensure you succeed and flourish and we are here to help you do it.

## **Context**

The behaviour policy encompasses many things including health & safety, safeguarding, attendance, learning & teaching, home-schooling; single equalities and anti-bullying. More information on this can be seen on the school website.

## **The Designated Behaviour Leaders:**

Mr G Jackson- Deputy Headteacher- Behaviour

Mrs J Casper-Smith – Personal Development

Mrs A Coward – Director of Wellbeing

## **Student Agreed Rules**

1. Always put 100% into your lessons
2. Respect others
3. Dress professionally and be prepared for the lesson
4. Always approach lessons with a positive attitude

## **Promoting Good Behaviour and Attitudes to Learning**

You need to fully understand the behaviour policy as it includes systems such as rewards and sanctions as well as the consequence of behaviour whether good or bad. Mutual respect and consideration of others at all times is key whilst recognising that you must submit to the authority the staff at Park who have your best interests at heart and are there to teach and help you as much as they can. It follows then that sensible and courteous behaviour is expected of you at all times to all members of the school community whether fellow students, teachers or support staff. We know there will be times when you will feel anxious, stressed or frustrated. When you have these feelings, don't think the answer lies in being disruptive in class or generally in school. The solution lies in wisely approaching your form teacher or any of your teachers to talk things through with them. In this way you, as well as your class mates will gain the maximum benefit from your time at Park.

## **Classroom Management and Lesson Routines**

### **Seating Plans**

- Each class teacher will have a seating plan for their lesson and you must abide by what the teacher asks of you as to where you are placed. The same is true of any group the teacher may place you in. Work with the teacher for your ultimate benefit.

### **Start of Lessons**

- Your teacher will be at the classroom door to meet and greet you as you enter their lesson. The teacher will check your uniform at the start of each lesson and indicate to you where you will sit. You are expected to enter the classroom orderly and stand behind your seat before being invited to sit down. You should always have your contact

book and equipment to hand. When you are invited to sit, this indicates the start of your learning session. Make the most of it. You only leave the lesson on the bell and the area around you must be left clean and tidy. Remember that the key to your progress and success is a positive relationship with your teachers. Help them to help you.

### **Promoting Good Classroom Behaviour**

Good classroom behaviour is evidenced as follows:

- when a member of staff is speaking, stay silent and actively listen
- be courteous when other students are invited to speak out in class, listen to what they have to say and learn from it
- remain silent when registers are taken
- work as a team with your fellow students to ensure active listening and learning.
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If you don't do the above, you will seriously hinder your own learning and the learning of others and you will face sanctions. Remember, bad behaviour will not be tolerated.

### **The Rewards Policy**

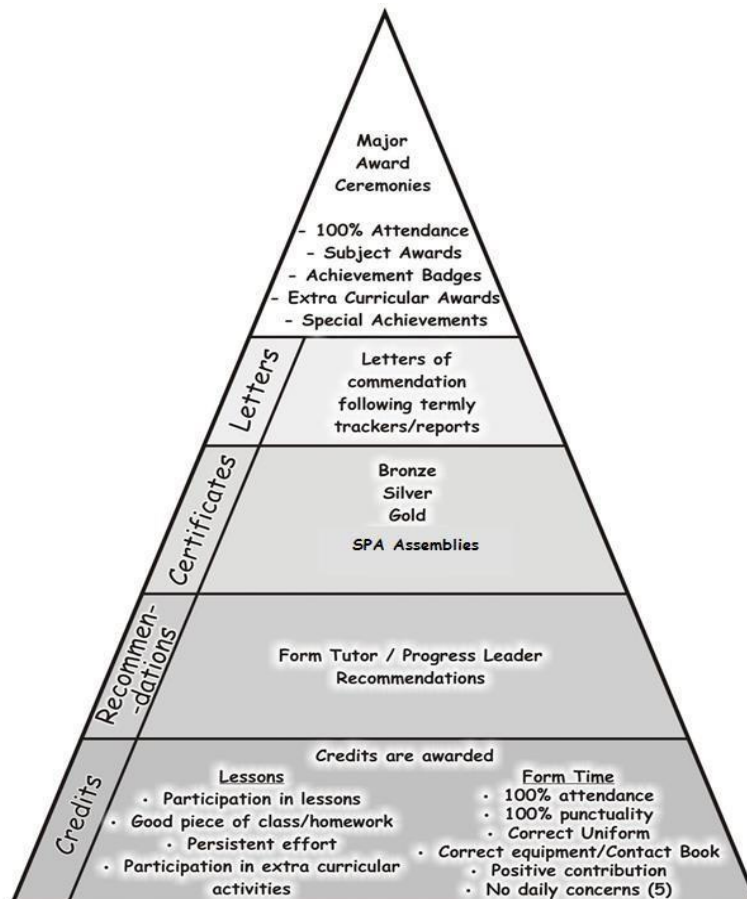
- In contrast to bad behaviour, at Park we are committed to rewarding good behaviour that leads to your achievement and success. The knock-on effect is that you will grow in self-confidence and self-esteem which then leads to an enriched personal development and enormous self-worth.
- School is non-negotiable so the wise student makes the most of their time at school and makes sure they benefit from their education by being punctual, always being in attendance and displaying good behaviour. These are crucial elements and your positive attitude to your learning will yield recognition and rewards as well as your own self-respect.

### **Form Tutor Credits and the Student Contact Book**

Your Contact Book is an important piece of your equipment so look after it. Each week, there will be a record of your form credits for your conduct and your attitude to learning, weekly attendance and punctuality as well as the weekly report which informs your parents/carers of any credits or concerns. We make sure we have frequent communication with parents/carers so they know how your progress is being tracked. This is in addition to parents' evenings where we can discuss your progress with them.

### **SPA Assemblies**

- These assemblies are held each term where your achievements of significant progress in the wider school community are recognised by reward prizes of bronze, silver or gold achievement.



## The Sanctions Policy

**Lateness** – If you are late, it will be marked in your contact book by the teacher and they may give you a sanction such as detention. If you are persistently late, you will have to make the time up after school.

**Truancy** – If you try to skip school your teacher will make sure that you make up the time by giving you a detention. If you persistently skip school there will be a more serious sanction put in place. Truancy does not pay, it just eats in to your personal time when everyone else is out there enjoying themselves.

**Smoking/ E-cigarettes** - Smoking in school or on the way to or from school is a serious offence. On the first occasion you will be searched and any smoking associated material will be confiscated. On the second offence, your parents will need to sign a contract with the Director of House to access help to stop smoking. Further offences will involve the governor/student behaviour panel including a meeting with the governor panel.

**Illicit substances (Drugs and Alcohol)** – If you are caught in possession of or taking drugs or alcohol on the way to or from school or on the school site, you will be referred to the Governor Student Behaviour Panel. This will lead to a fixed term exclusion and then time in Turning Point. Students and parents will have to sign a contract with governors with agreed targets, including regular searches of your property by a member of SLT.

A further offence becomes very serious by a referral to the Governor Behaviour Panel for permanent exclusion.

Any student found to be supplying drugs or alcohol will be referred to the Governor Behaviour Panel for permanent exclusion.

### **Selling items in school (Sweets, drinks etc.)**

You will be searched, any items will be confiscated, your parents will be informed and the school's sanction policy will be applied.

**Behaviour on Corridors** - Inappropriate behaviour on corridors will be recorded and two incidents within a week will result in an after-school detention. (see Detentions for further details.)

## Anti- Bullying

We want you to flourish in a supportive, caring and safe environment without fear of being bullied. Bullying is an anti-social behaviour that can affect everyone; it is unacceptable and will not be tolerated at Park High School.

### Designated Anti Bullying Leaders:

- Mr G Jackson (Deputy Headteacher Behaviour, DSL)
- Mrs J Casper- Smith (Assistant Headteacher and Assistant DSL)
- Mrs A Coward (Director of Student Progress and Assistant DSL)

## Confiscation of Inappropriate Items

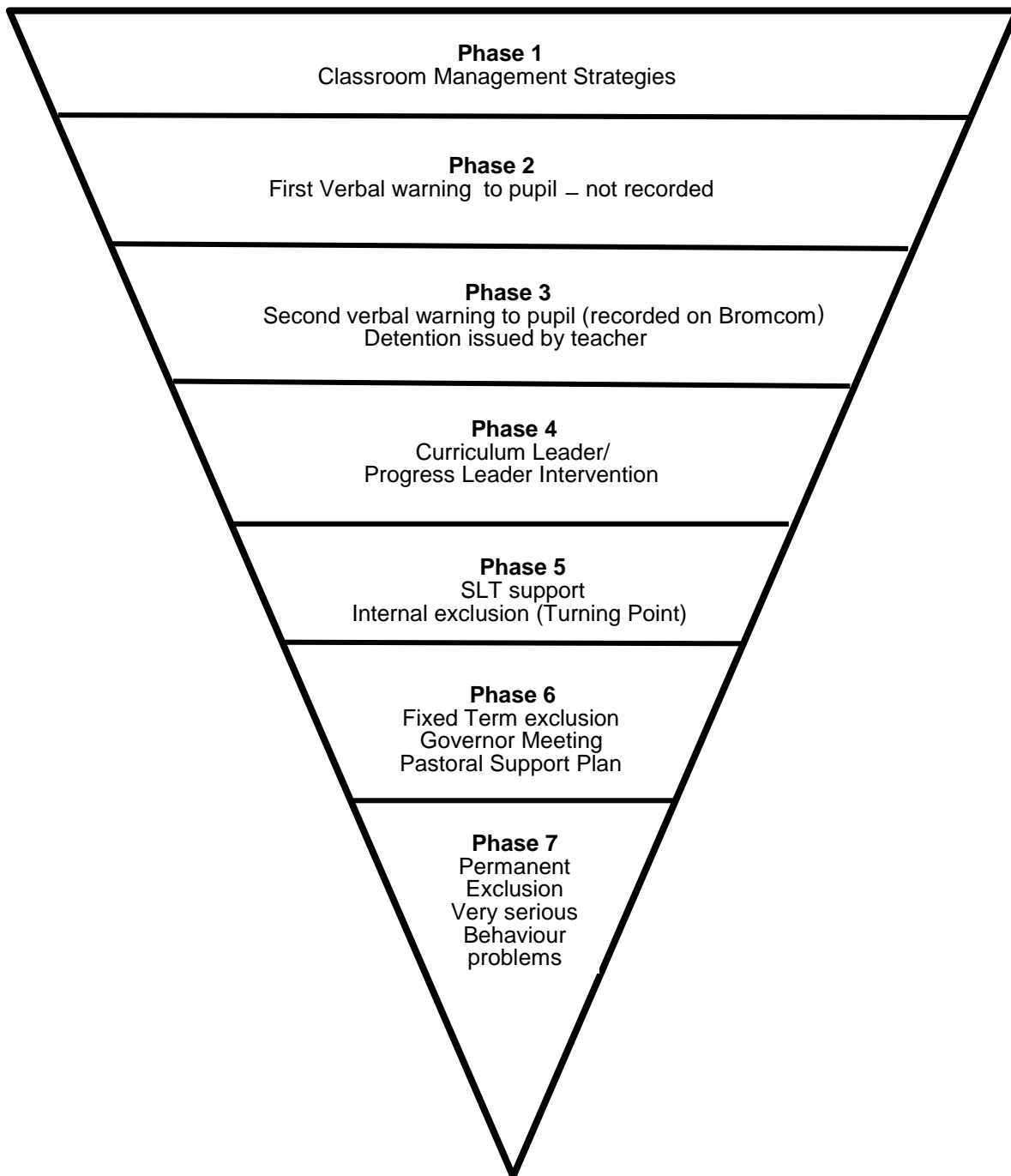
If inappropriate items are found on your person whilst in school, you will be requested to hand over those items. Non-compliance will result in you and your property being searched in the presence of two or more staff. Weapons and knives, other offending items or any images of child pornography will be handed to the Police. Staff will search without your consent for 'prohibited items' including:

- a. Knives and weapons
- b. Alcohol
- c. Illegal drugs
- d. Stolen items
- e. Tobacco, cigarette papers and e-cigarettes
- f. Pornographic images
- g. Any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property
- h. Any item banned by the school rules which has been identified in the rules as an item which may be searched for.

## Sanctions

Sanctions are needed to respond to inappropriate behaviour. Sanctions include: loss of free time - breaks or lunchtime, after-school detentions, isolation in Turning Point, and fixed term exclusion from school.

For serious offences, strong sanctions will be imposed. **Park High School will not tolerate students endangering the welfare or safety of staff or other students by dangerous or criminal activity. In particular, students selling drugs on the school premises or bringing weapons into school will be at risk of permanent exclusion.**



**Phase 1 - Classroom Management Strategies**

**Phase 2 – 1<sup>st</sup> Verbal Warning**

This is the first verbal warning given to a student after the class has been formally requested to be "silent and settled". This is not recorded in the Contact.

**Phase 3 – 2<sup>nd</sup> Verbal Warning for continued misbehaviour (recorded in contact book and Bromcom) 10 minute meeting issued at break or dinner with the member of staff.**

Failing to attend the 10 minute meeting – move to Phase 4.

#### **Phase 4 – Curriculum & Progress team involved and the faculty Safety Net used**

The student continues to cause concern. They are moved to another room in the curriculum area in accordance with the faculty safety net. All students issued a **detention by the Class Teacher**.

If there is a continuing pattern of poor behaviour, students may be removed from lessons for agreed amount of time.

**Failure to improve behaviour in lessons will lead to the student being placed on class teacher report. This is kept with the class teacher. Students are on report for a minimum of 2 weeks. Any student on two class reports will be placed on form tutor behaviour report. This is managed by the Director of House. Any student on three class teacher report will be placed on the Director of House report.**

#### **Phase 5 – SLT support and Turning Point isolation**

SLT will refer students into **Detention** and for serious incidents where the student requires isolating from other students to work, will be referred into the **Turning Point** room.

- Students will be required to follow the Turning Point rules that will be prominently displayed in the room.
- Students will be given formal warnings when students are not following the rules. A third formal warning leads to the student repeating the day in Turning Point.
- Students will be expected to do whatever is provided without question.
- Students will spend the full day in Turning Point (8.40-4.40pm).
- Students who break the Turning Point rules may be moved to fixed term exclusion (Phase 6) and parents contacted. If this happens they will be put back in Turning Point until a they manage to follow the rules.
- A letter will be sent to parents and students and be placed on the student records.

#### **Phase 6 – Fixed Term Exclusion**

This is at the discretion of the Headteacher and will be for serious behaviour problems only. A Pastoral Support Plan (P.S.P.) should be instigated at a meeting of the pastoral committee when it was felt that a student was in danger of long term or permanent exclusion.

#### **Phase 7 - Permanent exclusion**

This is at the discretion of the Head Teacher and will be for very serious behaviour problems only or a serious incident that is deemed to affect the safety of staff or students in school.

## **Detentions**

Park High School has a legal power to put students under 18 in detention. **Parental consent is not required** for detentions. **However**, Park High School staff should not issue a detention out of school hours where they know that doing so would compromise a **student's safety**. Staff issuing the detention should consider:

#### **Detentions**

- 2 misdemeanours in one week will be put in **Detention**.
- Students are put in the **Subject Teacher Detention** for **behaviour issues** directly by Classroom Teachers.
- Classroom teachers will place students in **Prep Work Detention** for failing to complete prep work or completing to a poor standard.

#### **Detention Timing**

- **Class Teacher Detention** will take place in the **faculty base** from 3.40 to 4.40 pm.
- **Whole school detention is in the LSDR from 3.40-4.40pm**
- **Homework Detention** will take place in the **Subject Teachers room** from 3.40 to 4.40pm or if the teacher allows, when the work is complete.
- If any student in the detention room behaves inappropriately they will complete the detention the following evening or be placed in Turning Point.