



COLNE PARK HIGH SCHOOL

Photograph, Student Name and Video Images Consent Form

This form explains the reasons why and how the PENNiNE Trust and Park High School may use images and videos of your child. Please read the form thoroughly and outline your agreement as appropriate.

Name of Student:	
Name (s) of parents:	
Year Group:	
House Name:	

Why do we need your consent?

The PENNiNE Trust and Park High School requests the consent of parents on an annual basis to use images and videos of their child for a variety of different purposes and also the use of their name in publications such as awards booklets.

Without your consent, the school will not use images and videos of your child except for the school's MIS and catering system. Similarly, if there are only certain conditions under which you would like images and videos of your child to be used, the school will abide by the conditions you outline in this form.

Why do you we use images and videos of your child?

The PENNiNE Trust and Park High School uses images and videos of pupils as part of school displays to celebrate school life and pupils' achievements; to promote the school on social media and on the school's and trust's website; and for other publicity purposes in printed publications, such as newspapers.

The following organisations use images of your son / daughter whilst a student at Park High School to enable the effective and safe functioning of the school:

- SIMS and Bromcom MIS System and LCR Cashless Catering System.

This consent form is valid from 12 November 2018 to 31 August 2019 and for the 2018/2019 academic year.

Providing your consent

Please read the following conditions thoroughly and provide your consent as appropriate by ticking either 'Yes' or 'No' for each criteria.

The school will only publish images and videos of your child for the conditions that you provide consent for.

I provide consent for:	Yes	No
Student name in internal school publications		
Photographing or videoing my child for internal school purposes		
Using images of my child on the school website		
Using the images of my child on the Trust website		
Using the videos of my child on the school website		
Using the videos of my child on the Trust website		
Using images of my child on social media, including the following:		
Twitter		
Facebook		
Instagram		
Using videos of my child on social media, including the following:		
Twitter		
Facebook		
Instagram		
Use of images or videos of my child on social media may only be used with Specific Consent, in the following:		
Twitter		
Facebook		
Instagram		
Using images of my child in marketing material, e.g. the school or trust brochure and prospectus.		
We share student details with a photography company. An annual photograph is taken and updated onto the MIS system and used by the catering department to ensure the correct pupil receives their lunch. The annual photograph is offered to the student's family and this includes a 'House' photograph. If you do not want your son / daughter to form part of the house photography please tick 'yes or no'.		

Updating your consent

This form is valid from 12 November 2018 until 31 October 2019 and the entire academic year, 2018/2019. Consent will be updated on an annual basis 2019 onwards. Parents are required to fill in a new form for their child every academic year following.

Consent will also be refreshed where any changes to circumstances occur – this may include, but is not limited to, the following:

New requirements for consent, e.g. an additional social media account will be used to share pupil images and videos

Changes to a pupil's circumstances, e.g. safeguarding requirements mean a pupil's image cannot be used

Changes to parental consent, e.g. amending the provisions for which consent has been provided for

Where you would like to amend the provisions for which consent has been provided, you must submit your request in writing to the Headteacher or DPO. A new form will be supplied to you to amend your consent accordingly and provide a signature.

Withdrawing your consent

Parents have the right to withdraw their consent at any time. Withdrawing your consent cannot affect any images or videos that have been shared prior to withdrawal. The school will remove any images taken before consent is removed where possible. The school holds no responsibility for images of students that have been used with prior consent. **Parents are reminded that once an image has been used in a media outlet, it may have gone viral.**

If you would like to withdraw your consent, you must submit your request in writing to the Headteacher.

Declaration

I, _____ (name of parent), understand:

Why my consent is required.

The reasons why the PENNiNE Trust and Park High School uses images and videos of my child. Which other organisations may use images and videos of my child.

The conditions under which the school uses images and videos of my child.

I have provided my consent above as appropriate, and the school will use images and videos of my child in line with my requirements.

Consent is updated on an annual basis and I must re-provide consent if I consent to images and videos of my child being used in other academic years.

I will be required to re-provide consent where any circumstances change.

I can amend or withdraw my consent at any time and must do so in writing to the Headteacher, and this will not have any detrimental effect on my child.

Name of parent: _____

Name of Student: _____

School House Name: _____

Signature: _____ Date: _____

If you have any questions regarding this form, please do not hesitate to contact the DPO at GDPRenquiries@park-high.co.uk or 01282865200.